

## FAIRFAX AREA AGENCY ON AGING

### VOLUNTEER JOB DESCRIPTION

**POSITION TITLE: Nutritional Supplement Delivery**

- ◆ **Goal:** Assist frail or convalescing homebound, older adults in receiving the nutritional supplement in a designated geographic area of the county.
- ◆ **Tasks:** Pick up supplement from a pre-determined site for designated client(s) during business hours. Deliver supplement to client's home at a time suitable to both parties.
- ◆ **Responsibilities:** Report any changes in client situation/condition to designated Home-Based Care staff, as appropriate. Report volunteer time spent delivering to the Volunteer Development Unit on a regular basis.
- ◆ **Time Commitment:** Six months minimum to the program (2-3 hours per month).
- ◆ **Qualifications:**
  1. Valid driver's license.
  2. Car insurance meeting Virginia's standards.
  3. Valid car registration with current license plate tags and a current vehicle inspection.
  4. Use of seat belts in accordance with Virginia law.
- ◆ **Technical Support:** Staff of the Area Agency on Aging's Home-Based Care Program and the Volunteer Development Unit.